**PROGRAMME AND DELIVERY COMMITTEE**

### 1. General

1.1 The HASSRA Programme and Delivery Committee (PDC) has delegated authority from the Board of Management (BOM) for issues surrounding the delivery of the National business programme of events and activities.

**2. Role**

2.1 The key roles of the PDC are to:

* Review and maintain the programme of National HASSRA Championships
* Review and maintain issues relating to the planning and hosting of the July and September HASSRA Festivals
* Oversee the work of the recruitment sub group although the group is accountable to National BOM

**3. Composition**

3.1 The PDC comprises:

* Chairperson who shall be the HASSRA Programme Delivery Manager
* Programme and Recruitment Team (PRT)
* Four elected volunteer members (Subject to the passing of the motion to increase the number of elected positions from two to four at the AGM May 25)

**4. Accountability**

4.1 The PDC shall be directly accountable to the HASSRA BOM.

**5. Secretariat**

5.1 Secretariat services are provided from within the committee.

**6. Budgetary Responsibilities**

6.1 The PDC has budgetary responsibility for its own meeting costs and other specific business tasks/areas delegated to it by the BOM.

**7. Electoral Issues**

### HASSRA Programme and Delivery Manager

### 7.1 The Chairperson of the PDC shall be the Programme and Delivery Manager.

### Elected Volunteer Committee Members

7.2 The four volunteer members of the PDC shall be elected at Conference. All posts will be for terms of three years.

7.3 Should an elected member stand down, resign or otherwise become ineligible to serve the committee before the end of their term, the PDC in consultation with the BOM shall co-opt a replacement committee member.

7.4 **In 2025, there are two vacancies on the PDC open for election with both posts being for a period of three years.** (Subject to a motion for two extra posts to be passed at AGM May 25)

**8. Other Issues**

Deputies

8.1 Members of the PDC who are unable to attend a scheduled meeting are not permitted to nominate a deputy to attend in their place.